

City of Auburn
City Council Regular Meeting Minutes
Monday, October 16, 2023

The Auburn City Council met in regular session at 7:00 pm on Monday, October 16, 2023, in the council chambers of Auburn City Hall.

Meeting was called to order at 7:00 pm

Presiding: Mayor Brown

Present: Council Members Bryan, Stewart, Potter, Koelzer, Randles

City Attorney Todd Luckman, Chief Smart, Superintendent Clinkenbeard, City Clerk Temple

Absent:

Pledge of Allegiance recited.

Previous Meeting Minutes

October 2, 2023, meeting minutes reviewed. Council Member Bryan motioned to approve meeting minutes. Council Member Potter seconded the motion. Motion approved Unanimous.

Question of Bills

Detailed report of payment of invoices and checks included in meeting packet for all to review. Council Member Koelzer motioned to approve accounts payable ledger of \$73,307.20 including Payroll. Council Member Stewart seconded the motion. Motion approved Unanimous.

Citizens Forum

John Jenkins representing Derrick Heim requesting update to status of sewer. Communicated with Pat Cox and Bettis. Bettis has agreed to start work due to non-response from other contractors.

Draft #3 Storage Container Ordinance

Details discussed. Regulations for storage containers to apply to residential. Council Member Bryan motioned to approve ordinance 368. Koelzer seconded the motion. Motion approved Unanimous.

Shipleigh Audit Engagement Letter

Council Member Potter motioned to approve audit engagement letter from Shipleigh CPA, LLC to complete 2023 audit. Council Member Stewart seconded the motion. Motion approved Unanimous.

Community Center Donation Request

Request received from the Community Center for donation to assist with operating costs. Mark Benaka presented additional information regarding the request. Council Member Bryan motioned to approve the donation of \$2,000 to the Community Center. Council Member Randles seconded the motion. Motion approved Unanimous.

Code Enforcement Resolution

Code enforcement report presented to council. The city code officer recommended the council approve a resolution giving notice to the property owner a timeline to clean up the property. Council Member Potter motioned to approve resolution number 380 with the condition that code enforcement officer enforces timeline. Council Member Bryan seconded the motion. Motion approved by quorum. Council Member Koelzer opposed.

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Chief Smart

USD437 had an incident with a kid threatening to bring a gun to school. Wants to plan a discussion with the fire department and city superintendent regarding emergency management processes.

City Attorney Todd Luckman

Update on the status of the condemnation for the park property. The first hearing has been held.

Superintendent Clinkenbeard

Street mill and overlay update.

Aerated both ball fields.

KCC conference being held in Manhattan on October 25th and 26th, 2023. The approximate cost for the conference and lodging would be \$185. Council Member Potter motioned to approve expenses not to exceed \$200. Council Member Stewart seconded the motion. Motion approved Unanimous.

Crack Sealer materials needed for the streets. Superintendent Clinkenbeard is requesting three pallets for the approximate cost of \$1500 per pallet from Wichita. Council Member Koelzer motioned to approve the purchase of crack sealant not to exceed the expense of \$5,000. Council Member Randles seconded the motion. Motion approved Unanimous.

Discussion of when and how to tear down the Heritage Park gazebo and concrete pad.

City Clerk Temple

Announced Meals on Wheels needs volunteers for the Auburn route. Fliers with the contact information available.

Requested approval to waive the requirements of the personnel manual that restricts the ability of the employee to apply the health benefit for the medical health insurance to include dental and vision insurance up to the \$750 allowed by the city. Council Member Koelzer motioned to approve waiving the requirements of the personnel policy restricting the health benefits eligible to be applied to the city health benefit. Council Member Bryan seconded the motion. Motion approved Unanimous.

Requested the personal phone numbers for office employees not to be given out for after-hours issues.

New Business

None.

Adjourn

Council Member Potter motioned to adjourn. Council Member Stewart seconded the motion. Motion approved Unanimous.

Signature of Approval 

Date 10-16-2023