

**City of Auburn**  
City Council Regular Meeting Minutes  
Monday, March 21, 2022

The Auburn City Council met in regular session at 7:00 pm on Monday, March 21, 2022, in the council chambers of Auburn City Hall.

Meeting was called to order at 7:00 pm

Presiding: Mayor Brown

Present: Council Members Bryan, Stewart, Potter, Arpin, Randles

Superintendent Clinkenbeard, City Clerk Temple, City Attorney Luckman, Officer Holte (sub: Chief Keys)

Pledge of Allegiance recited.

**Previous Meeting Minutes**

Approval of March 7, 2022, meeting minutes reviewed. Council Member Arpin motioned to approve meeting minutes. Council Member Potter seconded the motion. Motion approved Unanimous.

**Question of Bills**

Detailed report of payment of invoices and checks included in meeting packet for all to review. Council Member Bryan motioned to approve accounts payable ledger of \$136,304.52 including Payroll. Council Member Potter seconded the motion. Motion approved Unanimous.

**Citizens Forum**

Citizen Sharon Hester, Auburn Volunteer Association representative, informed council of the need for an adaptive easter egg hunt. This will be in addition to the regular easter egg hunt. Requested permission to use civic center and ball field at 2pm. Council Member Potter motioned to allow Auburn Volunteer Association use of the civic center and ball field. Council Member Randles seconded the motion. Motion approved Unanimous.

Volunteers needed to fill Easter eggs on April 9, 2022, at 9:30am in the community center gym. Lunch will be provided if still filling eggs at noon.

Opioid and Naloxone informational meeting scheduled for April 27, 2022, at 6:30pm in the community center.

**Russell Shipley 2021 Audit Report**

Russell Shipley presented findings of the 2021 City of Auburn Audit.

**Chief Keys (Officer Holte)**

None.

**City Attorney Luckman**

Attorney Luckman presented the final version of the Project and Contract Procurement Standards and City of Auburn Conflict of Interest Policy as discussed at previous meeting on March 7, 2022. Council Member Potter motioned to approve adaption of the Project and Contract Procurement Standards and the City of Auburn Conflict of Interest Policy. Council Member Stewart seconded the motion. Motion approved Unanimous.

City Council requested to have a city code section to address intentional destruction of streets and sidewalks making the individual liable for cost of repair or replacement.

Ordinance 325 was reviewed. City Council would like to have the planning commission readdress the zoning for the companies located on the west side of Auburn Road.

**Superintendent Clinkenbeard**

Update on repairs to Ballfield lights.

Sewer work at 4<sup>th</sup> and School Street to start next week depending on weather.

Manhole repair at Harrison Court.

Exmark mower ready for replacement.

**City Clerk Temple**

Requested renewal for Jayhawk Court System for contract year 06/12/2022-06/11/2023 in the amount of \$650.00. Council Member Potter motioned to approve the renewal for \$650.00. Council Member Stewart seconded the motion. Motion approved Unanimous.

Requested approval to attend the NMPP annual conference in Lincoln, Nebraska with the Mayor on March 22-23, 2022. Conference and hotel total cost of \$413.14. Council Member Arpin motioned to approve the cost of \$413.14 to attend the conference plus reimbursement for mileage to and from the conference. Council Member Potter seconded the motion. Motion approved Unanimous.

Reviewed and requested a change to the UTV permit RENEWAL approval process. Currently the UTV owner must make an appointment with the Auburn PD to verify insurance and place the UTV permit on the vehicle. Requested to allow city hall office staff to verify insurance, take payment, and emphasize proper placement of permit to be visible on the left rear side of the UTV. Wording on renewal form to be changed to include placement and obtaining signature of owner to acknowledge they agree to attach permit sticker to vehicle on designated area or be at risk of receiving a traffic ticket with or without proof of permit. Council Member Bryan motioned to approve change of renewal form and process requested. Council Member Stewart seconded the motion. Motion approved Unanimous.

**Mayor Brown New Business**

Discussion of four storage building quotes received for ball equipment at the ballfield. Council Member Arpin motioned to approve lowest quote received from JD Hill in the amount of \$10,160 (not to include dirt work). Council Member Bryan seconded the motion. Motion approved Unanimous.

Sewer rate study completed. Will present suggestions at next meeting.

**Adjourn**

Council Member Potter motioned to adjourn meeting. Council Member Bryan seconded the motion. Motion approved Unanimous.

Signature of Approval Mark E Brown

Date 4-3-2022