

# City of Auburn

City Council Regular Meeting Minutes  
Monday, October 18, 2021

The Auburn City Council met in regular session at 7:00 pm on Monday, October 18, 2021, in the council chambers of Auburn City Hall.

Meeting was called to order at 7:00 pm

Presiding: Mayor Brown

Present: Council Members Bryan, Potter, Arpin, Davis, Stewart

City Attorney Luckman, Superintendent Clinkenbeard, City Clerk Temple

Pledge of Allegiance recited.

## **Previous Meeting Minutes**

Approval of October 4, 2021, meeting minutes reviewed. Council Member Potter motioned to approve meeting minutes. Council Member Stewart seconded the motion. Motion approved Unanimous.

Approval of October 4, 2021, public hearing minutes reviewed. Council Member Potter motioned to approve public hearing minutes. Council Member Arpin seconded the motion. Motion approved Unanimous.

## **Question of Bills**

Detailed report of payment of invoices and checks included in meeting packet for all to review. Council Member Bryan motioned to approve accounts payable ledger of \$56,611.19 including Payroll. Council Member Potter seconded the motion. Motion approved Unanimous.

## **Brett Waggoner – Western Consultants (GAS)**

Presented requests for CDBG application documents to be approved and executed as required by the CDBG grant.

1. Authorize mayor to execute Statement of Assurances and Certifications.
2. Adopt Resolution Certifying Legal Authority to apply for the 2022 Kansas Small Cities CDBG program from the KS Dept. of Commerce and authorizing mayor to sign and submit such application.
3. Adopt Resolution assuring the KS Dept. of Commerce that funds will continuously be provided for the operation and maintenance of improvements to the sewer system to be financed with CDBG funds.
4. Authorize mayor to execute HUD Application/Recipient Disclosure report.
5. Authorize mayor to execute Residential Anti-Displacement and Relocation Assistance plan.
6. Authorize mayor to execute Environmental Determination of Level of Review.
7. Authorize mayor to execute Commitment of Matching Funds letter to CDBG.
8. Authorize mayor to execute contract (contingent on grant award) with Western Consultants dba GAS for CDBG grant administration for \$30,000.

Brett Waggoner also requested review of CDBG community needs and past efforts in the last 5 years to address. Asked City Council and Mayor to contact him with changes to the document.

Council Member Potter motioned to approve Resolution No. 368 Certifying Legal Authority to apply for the Kansas Small Cities CDBG program from the KS Dept. of Commerce. Council Member Bryan seconded the motion. Motion approved Unanimous.

Council Member Potter motioned to approve Resolution No. 369 assuring the KS Dept. of Commerce that funds will be provided for the operation and maintenance of improvements to the sewer system to be financed with CDBG funds. Council Member Stewart seconded the motion. Motion approved Unanimous.

Council Member Potter motioned to approve documents authorizing mayor to sign:

1. Statement of Assurances and Certifications.
4. HUD Application/Recipient Disclosure report.
5. Residential Anti-Displacement and Relocation Assistance plan.
6. Environmental Determination of Level of Review.
7. Commitment of Matching Funds letter to CDBG.
8. Contract (contingent on grant award) with Western Consultants dba GAS for CDBG grant administration for \$30,000.

Council Member Arpin seconded the motion. Motion approved Unanimous.

#### **Citizens Forum**

Request need for streetlight on Porter Street for safety concerns along that street. The pole for the light already exists. City will contact Freestate to verify requirements to install light.

#### **Ranson Financial**

Recommendation to approve services from Ranson Financial to provide sewer utility rate review as required for the NPDES permit. City Council Member Bryan motioned to approve Ranson Financial to conduct rate review. Council Member Stewart seconded the motion. Motion approved Unanimous.

#### **UTV Ordinance**

Discussion tabled.

#### **Elvira Ordinance**

Ordinance No. 349 addressing vacating of Elvira Street between 4<sup>th</sup> Street and 8<sup>th</sup> Street, within the corporate limits of the City of Auburn presented. Council Member Potter motioned to approve Ordinance No. 349. Council Member Arpin seconded the motion. Motion approved Unanimous.

#### **Parks Update**

City thanks ICI for their donation of their time and material for the restoration of bell installed in front of Civic Center.

**City Attorney Luckman**

None.

**Chief Keys**

None.

**Superintendent Clinkenbeard**

Gas installations and city improvements update.

**City Clerk Temple**

Requested approval to sign contract with Jayhawk Computer Solutions to build an updated city website. City Council Member Bryan motioned to approve contract with Jayhawk Computer Solutions. Council Members Davis, Potter, and Stewart seconded the motion. Council Member Arpin abstained. Motion approved by quorum.

**Adjourn**

City Council Member Potter motioned to adjourn. Council Member Stewart seconded the motion. Motion approved Unanimous.

Signature of Approval

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Date

NOV-1-2021